

JOB DESCRIPTION

Position Title:	INTERNATIONAL RESETTLEMENT & SOCIAL PROGRAMS MANAGER
Shwe Taung Group:	INFRASTRUCTURE BUSINESS SECTOR
Shwe Taung Department:	ENVIRONMENTAL AND SOCIAL MANAGEMENT
Reports to:	ENVIRONMENTAL AND SOCIAL MANAGER
Normal working place:	INITIALLY YANGON, Q2 2018 MOVE TO MANDALAY, FREQUENT WORK ON SITE
Background	<p>The Deedoke Hydropower Project is in advanced planning stage and is intended to provide 60MW power to Myanmar. The project is located on the Myitinge River, Mandalay Region 21.1Km downstream of the existing Yeywa hydropower station. The Deedoke project is designed as run-of-river scheme reusing a maximum of 840cumecs from the Yeywa hydropower station discharge water. Construction timeline is planned for 2018-2021</p> <p>As a result of the construction and operation of the Deedoke hydro power facility, a number of social and environmental impacts will need to be mitigated and project affected people will need to be compensated. These social and environment impacts will mostly occur in the immediate project area however some upstream and downstream areas impacts are also anticipated.</p> <p>The developers of the project include Andritz Hydro GmbH (Austria), High Tech Construction Trust Co., Ltd. (HTCT-Myanmar), Kansai Electric Power Inc. (Japan). The developers are producing a set of safeguards documents consistent with the policies of international lenders and the Government of Myanmar that investigate and document these social and environment impacts and propose mitigation and compensation activities. The developers will form a special purpose company (SPC) who will be in charge of implementing the mitigation and offset measures agreed in the safeguards documents during the period between financial close and commercial operation date (approximately 2018 to 2021).</p> <p>A major activity for the developers will involve the potential resettlement of households pending on confirmation from ESIA (to be confirmed) who currently live in the proposed dam site and inundation area. In order to undertake all the activities associated with this resettlement program including studies leading up to financial close, the developers made available from within the STG a number of staff and formed an Environment & Social Department currently based in Yangon. The field office will soon be functional and staff will move to Mandalay and act as the representative office for the developers. The International Resettlement and Social Program Manager is envisaged to be in charge of all the Deedoke Hydropower Project resettlement and social development activities.</p>

<p>Roles / Job Purpose</p>	<p>In order to carry out this resettlement program, the developers needs to engage the services of a resettlement & social program manager based in Mandalay for a fixed term appointment with strong backgrounds in rural development, engineering and management and implementation of development programs for resettled communities.</p> <p>It is envisaged that the Manager will be based in Mandalay with frequent travel to the project site and occasional travel to Yangon. The duties and responsibilities of the manager may include the design and implementation and management of:</p> <ul style="list-style-type: none"> • Infrastructure programs including site definition, consultation processes, water supply and sanitation, irrigation, electricity, roads, housing, to be further defined. • Livelihood programs including agriculture, livestock management, community development, forestry, fisheries, health to be further defined. • Baseline monitoring, stakeholder engagement, communication and consultation programs. • External communication with international landers and other stakeholders such as contractors and CSOs and internal communication with related departments. <p>Teams that will mostly be based in Mandalay have been formed to undertake or supervise individual programs with both local and international participation. The teams will undertake some work while others will be outsourced to contractors.</p>
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Key Responsibilities	<ul style="list-style-type: none"> • Supervision of the development and overall compliance during implementation including: <ul style="list-style-type: none"> a. Resettlement Action Plan b. Stakeholder Engagement Plan c. Livelihood Restoration Plan d. Labour and Camp Followers Management e. Community Health and Safety f. Community Development Plan g. Environmental & Social Management and Monitoring Plan h. Social Management & Monitoring Sub-plans i. Concessional Agreement to be further defined j. Project Agreements between the developers and international financing institutions to be further defined k. Other agreements between the developers and commercial lenders who may be financing parts of these programs. • Work with ESD Manager and other members of STG on developing and implementing the environment social management system for Deedoke project (intended to be adopted by STG), including an E&S management framework, policies, job profiles, operations procedures, E&S due diligence processes and loan covenants with E&S specifications, monitoring and reporting, internal and external communications. • Manage the Social implementation teams with a strong emphasis on knowledge and technology transfer to national ESD staff and any GoM committees that may be formed to assist with the implementation of the plans. It is expected that the Manager will promote a “hand over” aspect to all activities starting at the time of appointment. KPI will be discussed and agreed on how to measure such transfer of knowledge. Likewise, the handover process will be embedded within activities using d/base, KPI, and all ESD legal requirements. The objective for all activities will be to complete the requirements of the legal agreements, demonstrate sustainability of the activities and ensure the company can hand over the day to day running of programs to communities, GoM, CSO etc. consistent with agreements. • Manage CSO reviews of the project in liaison with the Public Relations Branch; • Coordinate with Government, contractors and PAPs • Prepare work plans and budget of social activities for the project implementation and operation period in line with the CA. • Review, revise and supervise as necessary for compliance with the CA and other environmental safeguards and Company’s commitments and its efficient management. • Liaise and coordinate closely on social matters with international lenders. • Coordinate with Administration Division regarding recruitment, management and capacity building of Social Unit staff & consultants. • Coordinate with Finance Division regarding budget preparation and revisions and procurement matters.
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Key Tasks	<p>The major tasks of the Manager during the contract period will include the following in relation to resettlement and livelihood programs:</p> <ul style="list-style-type: none"> • Supervise contractors, consultants or CSOs selected to undertake impact assessments and infrastructure and livelihood programs. • Oversee quality control of the contractors / CSOs work • Along with team leaders, supervise STG ESD teams who are responsible for undertaking some of the tasks and who are also responsible for contractor supervision. • Liaise with the GoM's Resettlement Management Unit (RMU) or other GoM coordinating committees who may become counterparts for resettlement and livelihood activities related to Deedoke project with the objective of ensuring GoM's responsibilities are met. • Assist HCTC administration / Finance Divisions to manage administration and accounting procedures in the Deedoke Project Office. • Ensure ESD teams provide adequate information for reporting requirements for financing institutions and compile timely reports with the assistance of the implementation teams. • Oversee and carry out the monitoring and evaluation (M&E) of obligations of HCTC and project developers as maybe defined in the CA, the CTA and other relevant agreements to which the developers maybe party. • Ensure appropriate use of information from the M&E to be used for reports to IFIs and commercial lenders. • Assist E&S Manager and individual team leaders in representing the developers at all meetings from time to time as might be requested by the E&S Manager. • Assist E&S Manager and individual team leaders in representing HCTC and developers at meetings with IFIs, Commercial lenders and other organizations participating in the project from time to time as might be requested by the E&S Manager. • Along with individual team leaders, and with assistance from ESD Yangon office provide support to the Lenders Technical Engineer to undertake monitoring and evaluation of Social and Environment activities. • Along with individual team leaders, and with assistance from ESD Yangon office, provide support to the IFI and commercial lenders supervision & monitoring missions of Social and Environment activities. • Along with individual team leaders, and ESD Yangon office, provide timely technical and activity management information including physical progress and disbursement for periodic progress reports for commercial lenders, sponsors and IFIs. • Along with ESD Manager, provide technology transfer and capacity building to ESD staff and staff in other Business Sectors as directed. A specific program will be developed and implemented at ESD level.
Contract Type/Duration	<ul style="list-style-type: none"> • 6 months F/T with HTCT to Financial Close • 1-2 years Special Purpose Company from Financial Close
Working Relationships	<ul style="list-style-type: none"> • Coordination with other Divisions and Departments within STG, • Coordination with Government of Myanmar counterparts and agencies, • Coordination with international lenders.
Supervisory Responsibilities	<ul style="list-style-type: none"> • Support line management in the implementation of project. Supervise all national staff and consultants of Social Unit.
Education	<ul style="list-style-type: none"> • Engineering with application in rural development such water supply • Social sciences including anthropology, socio-economic • Management

Professional Experience	<ul style="list-style-type: none"> • Work experience preferably with large scale infrastructure projects on design and implementation of ESIA and sub plans • Experience working with private sector and government entities • Experience in administration, coordination and management of human resources and budgets • Experience in training and capacity building • Experience with IFC, WB or ADB safeguards standards during design phase of projects or during implementation phase • South East Asia living and work experience, preferably • Experience in Myanmar an advantage
Language Skills	<ul style="list-style-type: none"> • Fluent in English, • Myanmar language skills and advantage
Personal Skills	<ul style="list-style-type: none"> • Organized • Communicator • Flexible, patient, respectful • Dedicated, • Integrity
Other	<ul style="list-style-type: none"> • Proficiency in the use of computers and Microsoft Office products, primarily Word, PowerPoint and Excel, project management • Able to read/interpret engineering drawings
Reporting requirements	<ul style="list-style-type: none"> • Weekly progress reports • Monthly progress reports • Other reporting as requested by the Company's Management
How to Apply	<p>Interested candidates please contact:</p> <p>Mr. Jean Paul Yves Foerster (Head of Deedoke Environmental and Social Department) at jeanpyfoerster@shwetaunginfra.com, and Miss Thandar Win at thandarwin@shwetaunginfra.com by April 27, 2018.</p>